

ENVIRONMENTAL COMPLIANCE INSPECTION CHECKLIST (EMS-F017)

ORGANIZATION	
LOCATION/BLDG NUMBER	
DATE	
POINT OF CONTACT	
PHONE NUMBER / EMAIL	
SUPERVISOR/COMMANDER	
INSPECTOR	

POC: SUPERVISOR/COMMANDER:
DATE: INSPECTOR:

1. General					
Question	YES	NO	NA	Comments	Citation
<i>General Documentation</i>					
1a	Has the Unit/Activity Environmental Officer or EPOC and alternate been appointed on written orders? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NA				Army Regulation 200-1, 1-28.f. <i>"Appoint and train environmental officers at appropriate organizational levels to ensure compliance actions take place (see FM 3-34.500 for environmental officer responsibilities)."</i> GC Policy Memo 08-35. <i>All commanders on Fort Rucker shall ensure written appointments of Environmental Officers or Environmental Points of Contact in accordance with the Appointment and Training Plan.</i>
	*NOTE: Environmental officers and EPOCs should be assigned at an organizational level as determined by the commander/director/supervisor of the organization				
1b	Are the required management controls accessible in either hard copy or electronically? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NA				Fort Rucker EMS-P016. Section 5.4. <i>Functional area managers are responsible for ensuring that operational controls are implemented for those activities, products or services that are within their purview and that contribute to an identified significant environmental aspect. DPW-ENRD will ensure that management controls are implemented through the compliance inspection program.</i>
	<i>Installation Spill Contingency Plan (ISCP)</i>			<input type="checkbox"/>	
	<i>Spill Prevention, Control, and Countermeasures (SPCC) Plan</i>			<input type="checkbox"/>	
	<i>Stormwater Pollution Prevention Plan (SWPPP) and Best Management Practices (BMP) Plan</i>			<input type="checkbox"/>	
	<i>Hazardous Waste Management Plan (HWMP)</i>			<input type="checkbox"/>	
	<i>Integrated Solid Waste Management Plan (ISWMP)</i>			<input type="checkbox"/>	
	<i>Site-Specific Spill Plan (must be hard copy)</i>			<input type="checkbox"/>	
1c	Are all training activities, construction/renovation projects, and any proposed contracting actions submitted for NEPA review prior to initiating the activity? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NA				32 CFR 651.1 (b) <i>This part requires environmental analysis of Army actions affecting human health and the environment; providing criteria and guidance on actions normally requiring Environmental Assessments (EAs) or Environmental Impact Statements (EISs), and listing Army actions that are categorically excluded from such requirements, provided specific criteria are met.</i>
<i>Training Records</i>					
1d	Does the Environmental Officer have their Environmental Officer Course Certificate of Training readily available? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NA				GC Policy Memo 08-35. <i>Environmental Officers are required to attend the initial 16-hour Fort Rucker Environmental Officer Initial Training Course. Each Environmental Officer that has attended the 16-hour initial course must attend a 4-hour refresher course. All EPOCs should attend the 4-hour course as well.</i>

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1. General					
Question	YES	NO	NA	Comments	Citation
1e	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Fort Rucker EMS-P014. <i>Personnel that perform tasks that can cause significant environmental impacts shall be competent on the basis of appropriate education, training, and/or experience. Such personnel shall receive competence training when it is determined that it is required to address the significant environmental aspect(s) associated with their work assignments.</i>
					Fort Rucker EMS-P004. <i>EMS awareness training shall be conducted to ensure all appropriate personnel at each relevant level and function are aware of the importance of conformance with the environmental policy and its associated procedures and system, what an EMS is, and what is expected of each individual to conform to the EMS.</i>
1f	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Fort Rucker EMS-P014. <i>Personnel that perform tasks that can cause significant environmental impacts shall be competent on the basis of appropriate education, training, and/or experience. Such personnel shall receive competence training when it is determined that it is required to address the significant environmental aspect(s) associated with their work assignments.</i>
EMS Requirements					
1g	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Fort Rucker EMS-P004. <i>The [Environmental Officer and EPOC] will ensure that the policy posters are posted in organizational areas and that other training materials are distributed, as appropriate, to personnel within their organization.</i>
1h	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ISO14001:2004 Section 4.4.2. <i>The organization shall establish, implement, and maintain a procedure to make persons working for it or on its behalf aware of the significant environmental aspects and related actual or potential impacts associated with their work . (Procedure documented in Fort Rucker EMS-P004)</i>
1i	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Fort Rucker EMS-P016 Section 5.2. <i>Operational control procedures for specific activities conducted in the various operational areas of the installation will be developed, reviewed and approved by the functional area manager.</i>
1j	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Fort Rucker EMS-P011. <i>Relevant areas and organizations shall ensure that environmental monitoring equipment is calibrated and maintained at a frequency consistent with manufacturer and/or Army recommendations, or at least annually if those recommendations are unknown. Relevant areas and organizations shall maintain calibration and maintenance records as necessary to prove conformance with this procedure.</i>

POC:
DATE:

SUPERVISOR/COMMANDER:
INSPECTOR:

2. Bulk Oil Storage

Question		YES	NO	NA	Comments	Citation
<i>General</i>						
2a	Have inspection forms been turned in to DPW-ENRD monthly for all bulk oil storage containers 55-gallons and larger?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 112.7.(e). <i>Conduct inspections and tests required by this part in accordance with written procedures that you or the certifying engineer develop for the facility.</i> SPCC Plan Section 5.7. <i>Operator inspections are conducted using the checklist in Appendix G. Copies of these inspections must be turned in to DPW-ENRD on a monthly basis.</i>
2b	Has all hydraulic equipment been inspected as part of normal maintenance operations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		SPCC Plan Section 6.11.4. <i>The operator using this equipment is responsible for checking the equipment prior to each use and when any problems are encountered. Mobile hydraulic equipment is inspected and any required maintenance is performed on an annual basis at a minimum.</i>
2c	Do oil-handling personnel have documentation of receiving appropriate training relating to oil discharge prevention and the SPCC Plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 112.7.(f). (1) <i>At a minimum, train your oil-handling personnel in the operation and maintenance of equipment to prevent discharges; discharge procedure protocols; applicable pollution control laws, rules, and regulations; general facility operations; and, the contents of the facility SPCC Plan.</i>
2d	Are spill response supplies (i.e., absorbents, spill kits) available in sufficient quantities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		SPCC Plan Section 5.1. <i>At all sites, such as shops, airfields and stagefields, spill kits are near storage areas and get be easily accessed within a reasonable time to be effective in spill response.</i>
<i>Containers*</i>						
2e	Are containers of used oil in good condition (no holes, rust, dents, leaks, etc.) ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 279.22(b)(1) <i>In good condition (no severe rusting, apparent structural defects or deterioration); and (2) Not leaking (no visible leaks).</i>
2f	Are containers of new oil products in good condition (no holes, rust, dents, leaks, etc.)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		SPCC Plan Section 5.7 <i>The inspection checklist covers container condition, container labeling, evidence of spills/leaks and associated cleanup measures, valve closure, gauge functioning, condition of secondary containment, containment valve closure, and collection of rainwater or product in containment structure.</i>
2g	Are containers of used oil clearly labeled as to content?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 279.22(c)(1) <i>Containers and aboveground tanks used to store used oil at generator facilities must be labeled or marked clearly with the words "Used Oil."</i>

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2h	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		SPCC Plan Section 5.7 <i>The inspection checklist covers container condition, container labeling, evidence of spills/leaks and associated cleanup measures, valve closure, gauge functioning, condition of secondary containment, containment valve closure, and collection of rainwater or product in containment structure.</i>
					29 CFR 1910.1200(f)(1) <i>The employer shall ensure that each container of hazardous chemicals in the workplace is labeled, tagged or marked with the following information: 1910.1200(f)(5)(i) Identity of the hazardous chemical(s) contained therein</i>
2i	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 112.(c)(10) <i>Promptly correct visible discharges which result in a loss of oil from the container, including but not limited to seams, gaskets, piping, pumps, valves, rivets, and bolts. You must promptly remove any accumulations of oil in diked areas.</i>
2j	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		SPCC Plan Section 5.11. <i>All valves, fill ports, lids and any other openings are sealed and/or closed when not in use during product transfer activities.</i>
2k	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 112.8(c)(2) <i>Construct all bulk storage tank installations (except mobile refuelers) so that you provide a secondary means of containment for the entire capacity of the largest single container and sufficient freeboard to contain precipitation.</i>
2l	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 112.(c)(2) <i>Ensure that diked areas are sufficiently impervious to contain discharged oil.</i>
2m	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 112.(c)(10) <i>Promptly correct visible discharges which result in a loss of oil from the container, including but not limited to seams, gaskets, piping, pumps, valves, rivets, and bolts. You must promptly remove any accumulations of oil in diked areas.</i>

POC:
DATE:

SUPERVISOR/COMMANDER:
INSPECTOR:

2. Bulk Oil Storage

Question	YES	NO	NA	Comments	Citation
2n If rainwater collects in secondary containment, is it inspected for contamination and properly discharged at least weekly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 112.7(c)(3) <i>Not allow drainage of uncontaminated rainwater from the diked area into a storm drain or discharge of an effluent into an open watercourse, lake, or pond, bypassing the facility treatment system unless you:</i> (i) <i>Normally keep the bypass valve sealed closed.</i> (ii) <i>Inspect the retained rainwater to ensure that its presence will not cause a discharge as described in § 112.1(b).</i> (iii) <i>Open the bypass valve and reseal it following drainage under responsible supervision; and</i> (iv) <i>Keep adequate records of such events, for example, any records required under permits issued in accordance with §§ 122.41(j)(2) and 122.41(m)(3) of this chapter.</i>
2o Is secondary containment valve kept closed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 112.7(c)(3) <i>Not allow drainage of uncontaminated rainwater from the diked area into a storm drain or discharge of an effluent into an open watercourse, lake, or pond, bypassing the facility treatment system unless you:</i> (i) <i>Normally keep the bypass valve sealed closed.</i> (ii) <i>Inspect the retained rainwater to ensure that its presence will not cause a discharge as described in § 112.1(b).</i> (iii) <i>Open the bypass valve and reseal it following drainage under responsible supervision; and</i> (iv) <i>Keep adequate records of such events, for example, any records required under permits issued in accordance with §§ 122.41(j)(2) and 122.41(m)(3) of this chapter.</i>

*NOTE: The compliance checklist will be used for bulk storage containers that are not ASTs. ASTs are covered by the DPW-ENRD quarterly AST inspections.

POC:
DATE

SUPERVISOR/COMMANDER:
INSPECTOR:

3. Washracks					
Question	YES	NO	NA	Comments	Citation
3a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 110.4 <i>Addition of dispersants or emulsifiers to oil to be discharged that would circumvent the provisions of this part is prohibited.</i>
3b	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		AR 200-1 Sect 4-2.d.4.e. <i>Control or eliminate sources of pollutants and contaminants to protect water bodies and groundwater</i>
					USAAVNC Regulation 420-14 Section 2.d.(3) <i>No other substance (oil, fuel, waste, solvents, wastewater, etc.) will be discharged, dumped, or allowed to leak into the wash rack drains.</i>
3c	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		AR 420-1 Sect 23-24.e. <i>Periodic inspections should be made of nondomestic wastewater sources (for example, laboratories, boiler plants, cooling towers, photographic developing facilities, oil/water separators, and other small treatment systems) to ensure that prohibited wastes are not being disposed into the wastewater collection system or, if authorized, then not in prohibited amounts.</i>
					USAAVNC Regulation 420-14 Section 2.d.(5) <i>The using organization will be responsible for conducting weekly inspections of the wash rack facilities.</i>
3d	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAAVNC Regulation 420-14 Section 2.d.(1) <i>Using activities will remove sand and sediment from the sand trap when the level of these materials restrict the normal operation and flow of the effluent.</i>
3e	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAAVNC Regulation 420-14 Section 2.d.(10) <i>The DPW Environmental Office will inspect monthly to assure that sand traps and oil separators are kept in operating condition and functioning satisfactorily. Wash racks will be operated and maintained in such as manner as to preclude violation of the NPDES permit.</i>
3f	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		AR 420-1 Sect 23-8.e. <i>Prevention and control of surface and ground water pollution, including oil/water separators will be in accordance with AR 200-1</i>
					AR 200-1 Sect 4-2.d.4.e. <i>Control or eliminate sources of pollutants and contaminants to protect water bodies and groundwater</i>
3g	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAAVNC Regulation 420-14 Section 2.d.(1) <i>Personnel responsible for the wash racks will be trained in the proper operation of these facilities by DEL (Environmental office) personnel.</i>

POC:
DATE

SUPERVISOR/COMMANDER:
INSPECTOR:

3. Washracks

Question	YES	NO	NA	Comments	Citation
3h Is the valve positioned to discharge to storm drain when not washing aircraft or other equipment? Is valve positioned to oil/water separator when washing aircraft or other equipment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAAVNC Regulation 420-14 Section 2.d.(1) <i>The using activity will be responsible for positioning the diversion valves for proper operation. When aircraft are being washed, valves will be positioned to cause the wastewater to flow through the oil separator. At the end of the day or when the wash racks are not being utilized for washing, the valves will be positioned to cause the runoff to flow into the storm drain system.</i>
3i Is there any evidence that aircraft/vehicle maintenance is being performed on the washrack (i.e., parts left lying around, oil products, etc).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAAVNC Regulation 420-14 Section 2.d.(9) <i>No maintenance on vehicles, aircraft, etc., will be performed on any of the wash racks.</i>
3j Are there any improperly stored containers or products in the washrack area (i.e., unlabeled, open, bad condition, etc)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		AR 200-1 Sect 4-2.d.4.e. <i>Control or eliminate sources of pollutants and contaminants to protect water bodies and groundwater</i>

POC:
DATE:

SUPERVISOR/COMMANDER:
INSPECTOR:

4. Hazardous Materials Storage

Question		YES	NO	NA	Comments	Citation
4a	Are copies of MSDSs on site and updated as necessary?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		29 CFR 1910.1200(b)(4)(ii) - <i>Employers shall maintain copies of any material safety data sheets that are received with incoming shipments of the sealed containers of hazardous chemicals, shall obtain a material safety data sheet as soon as possible for sealed containers of hazardous chemicals received without a material safety data sheet if an employee requests the material safety data sheet, and shall ensure that the material safety data sheets are readily accessible during each work shift to employees when they are in their work area(s); and,</i>
4b	Are all hazardous materials properly labeled?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		29 CFR 1910.1200(f)(1) <i>The employer shall ensure that each container of hazardous chemicals in the workplace is labeled, tagged or marked with the following information: 1910.1200(f)(5)(i) Identity of the hazardous chemical(s) contained therein; and 1910.1200(f)(5)(ii) Appropriate hazard warnings, or alternatively, words, pictures, symbols, or combination thereof, which provide at least general information regarding the hazards of the chemicals, and which, in conjunction with the other information immediately available to employees under the hazard communication program, will provide employees with the specific information regarding the physical and health hazards of the hazardous chemical. ... 1910.1200(f)(6)</i>
4c	Are conditions of the containers inspected at regular intervals for dents, rust, leaks or spills to prevent a potential hazard or a release into the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ISCP Section 2.1. <i>To prevent spills everyone should:</i> <ol style="list-style-type: none"> 1. Perform each job correctly. 2. Perform preventive maintenance. 3. Remain diligent on good housekeeping practices. 4. Plan for emergencies. 5. Attend awareness training. 6. Use drip pans, catch basins and absorbents. 7. Inspect for leaks of all containers, drums, tanks, and mobile fuel tankers. 8. Inspect drums and containers before use.
4d	Are incompatible materials properly segregated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		29 CFR 1910.176(b) <i>Secure storage. Storage of material shall not create a hazard.</i>
4e	Are hazardous materials, which are stored outside, covered to prevent contamination of rainwater?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		29 CFR 1910.176(b) <i>Secure storage. Storage of material shall not create a hazard.</i>

POC:
DATE:

SUPERVISOR/COMMANDER:
INSPECTOR:

4. Hazardous Materials Storage

Question		YES	NO	NA	Comments	Citation
4f	Are the drums/containers located away from basins, drains, or waterways?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<p>29 CFR 1910.176(b) <i>Secure storage. Storage of material shall not create a hazard.</i></p> <p>29 CFR 1910.176(c) / US TEAM Guide for EPAS Question HM.1.4.US. <i>Verify that areas where hazardous materials are stored and/or used are free from accumulations of materials that create a hazard from tripping, fire, explosion, or pest harborage.</i></p> <p><i>NOTE: The following are suggested housekeeping practices: drums/containers are not leaking and are tightly sealed; drip pans and/or absorbent material are placed under containers; dispensing areas are located away from catch basins and storm drains.)</i></p>
4g	If rainwater accumulates in secondary containment, is it properly inspected and disposed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<p>ISCP Section 6.2. <i>Accumulated precipitation must be removed from secondary containment; however, the precipitation must be examined for the presence of petroleum products, and if present, the petroleum must be removed before water is discharged. Records of all discharges of precipitation, showing that petroleum product were not present, must be kept for three years. The discharge log found in Appendix E should be used to record all inspections and discharges.</i></p>
4h	Is a spill kit or absorbent material located where hazardous materials are stored and used?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<p>US TEAM Guide for EPAS Question HM.20.1.US. <i>Absorbent materials should be available for spill and/or release cleanup in areas where hazardous materials are used or stored.</i></p>
4i	Does the Site-Specific Spill Plan contain an accurate hazardous materials inventory?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<p>ISCP Section 1. <i>In addition, each activity/facility that has a potential for a spill will prepare and post in a prominent place a Site Specific Spill Response Plan following the guidelines in Appendix A.</i></p>

POC: _____ SUPERVISOR/COMMANDER: _____
DATE: _____ INSPECTOR: _____

5. Hazardous Waste Less Than 90-Day Accumulation Sites					
Question	YES	NO	NA	Comments	Citation
5a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		HWMP Section 5.4.k k. <i>The site must be secured, and only the manager and his alternate are to have access to the site.</i>
5b	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		HWMP Section 5.4.h. <i>Signs identifying the area as a hazardous waste accumulation site, the hazards and emergency contact information must be conspicuously posted. The site shall be posted with a sign that identifies the site as a 90-day hazardous waste accumulation or storage site. A sign legible from a distance of at least 25 feet with the legend, "Danger – Unauthorized Personnel Keep Out", shall be posted at all approaches to the site.</i>
5c	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.174 <i>At least weekly, the owner or operator must inspect areas where containers are stored</i>
					ADEM Admin Code 335-14-6-.09(5). <i>The owner or operator must inspect areas where containers are stored, at least weekly, looking for leaks and for deterioration of containers and the containment system caused by corrosion or other factors. The owner or operator must also note the number and capacity of hazardous waste containers present. These inspections must be documented in accordance with rule 335-14-6-.02(6)(d).</i>
5d	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADEM 335-14-6-.02(6)(d) <i>The owner or operator must record inspections in an inspection log or summary. He must keep these records for at least three years from the date of inspection. At a minimum, these records must include the date and time of the inspection, the name of the inspector, a notation of the observations made, and the date and nature of any repairs or other remedial actions.</i>
5e	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		HWMP Section 5.4 j. <i>All documents must be maintained and available for inspection. The manager of the site, or his alternate, must assure accuracy and completeness of all documents as they pertain to his area. At a minimum, the documents which must be maintained are: 1) inspection reports; 2) training records; 3) spill plan; 4) copies of manifests and land disposal/restriction notices at Cairns and Shell.</i> l. <i>A copy of the Installation Spill Contingency Plan (ISCP) shall be kept at the area. In addition, the site-specific Spill Prevention, Control, and Countermeasures Plan must be available on-site.</i>

POC:
DATE:

SUPERVISOR/COMMANDER:
INSPECTOR:

5. Hazardous Waste Less Than 90-Day Accumulation Sites

Question	YES	NO	NA	Comments	Citation
5f	Have personnel received appropriate hazardous waste training within 6 months of appointment?	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.16 (a)(1) <i>Facility personnel must successfully complete a program of classroom instruction or on-the-job training that teaches them to perform their duties in a way that ensures the facility's compliance with the requirements of this part. The owner or operator must ensure that this program includes all the elements described in the document required under paragraph (d)(3) of this section.</i>
ADEM 335-14-6-.02(7)(b) <i>Facility personnel must successfully complete the program required in 335-14-6-.02(7)(a) within six months after the effective date of these regulations or six months after the date of their employment or assignment to a facility, or to a new position at a facility, whichever is later. Employees hired after the effective date of these regulations must not work in unsupervised positions until they have completed the training requirements of 335-14-6-.02(7)(a).</i>					
5g	Are hazardous waste containers properly labeled with the words "HAZARDOUS WASTE" and the EPA ID number?	<input type="checkbox"/>	<input type="checkbox"/>		ADEM 335-14-3-.03(5)(a)3 <i>While being accumulated on-site each container and tank is labeled or marked clearly with the words, "Hazardous Waste" and the EPA hazardous waste number;</i>
5h	Is the accumulation start date clearly marked and visible for inspection on each container?	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(a)(2) <i>The date upon which each period of accumulation begins is clearly marked and visible for inspection on each container;</i>
5i	Are there any containers which have exceeded the accumulation time limits (60 days notify DPW-ENRD, 90 days ship off post)?	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(a) <i>Except as provided in paragraphs (d), (e), and (f) of this section, a generator may accumulate hazardous waste on-site for 90 days or less without a permit or without having interim status,</i>
Ft Rucker IWMP/HWMP Sect 4.2.8 <i>Any container in a 90-day accumulation site over 60 days must be reported to the Environmental Division, 255-1653/2541</i>					
5j	Are the containers used to store the hazardous waste made of or lined with materials which are compatible with the hazardous waste?	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.172. <i>The owner or operator must use a container made of or lined with materials which will not react with, and are otherwise compatible with, the hazardous waste to be stored, so that the ability of the container to contain the waste is not impaired.</i>
5k	Are all containers closed except when adding or removing waste?	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.173. (a) <i>A container holding hazardous waste must always be closed during storage, except when it is necessary to add or remove waste.</i>

POC: _____ SUPERVISOR/COMMANDER: _____
DATE: _____ INSPECTOR: _____

5. Hazardous Waste Less Than 90-Day Accumulation Sites

Question	YES	NO	NA	Comments	Citation
5l Are hazardous waste containers free from leaks, rust, or dents?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.171. <i>If a container holding hazardous waste is not in good condition, or if it begins to leak, the owner or operator must transfer the hazardous waste from this container to a container that is in good condition, or manage the waste in some other way that complies with the requirements of this part.</i>
5m Are any containers greater than 30-gallons stacked no more than 2 high?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADEM Admin Code 335-14-6-.09(4)(c) <i>Containers having a capacity greater than 30 gallons must not be stacked over two containers high.</i>
5n Does the hazardous waste storage area have an alarm or emergency communication method in case of a major spill or accident?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.32 <i>All facilities must be equipped with the following, unless none of the hazards posed by waste handled at the facility could require a particular kind of equipment specified below : (a) An internal communications or alarm system capable of providing immediate emergency instruction (voice or signal) to facility personnel; (b) A device, such as a telephone (immediately available at the scene of operations) or a hand-held two-way radio, capable of summoning emergency assistance from local police departments, fire departments, or State or local emergency response teams;</i>
5o Does the hazardous waste storage area have a portable fire extinguisher on hand?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.32 <i>All facilities must be equipped with the following, unless none of the hazards posed by waste handled at the facility could require a particular kind of equipment specified below: (c) Portable fire extinguishers, fire control equipment (including special extinguishing equipment, such as that using foam, inert gas, or dry chemicals), spill control equipment, and decontamination equipment</i>
5p Does the hazardous waste storage area have spill control equipment, such as absorbent material, on hand and at the site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.32 <i>All facilities must be equipped with the following, unless none of the hazards posed by waste handled at the facility could require a particular kind of equipment specified below: (c) Portable fire extinguishers, fire control equipment (including special extinguishing equipment, such as that using foam, inert gas, or dry chemicals), spill control equipment, and decontamination equipment</i>
5q Is there enough space between aisle to allow free movement for inspection, emergency personnel, fire extinguishers, hoses, and spill control equipment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 265.35 <i>The owner or operator must maintain aisle space to allow the unobstructed movement of personnel, fire protection equipment, spill control equipment, and decontamination equipment to any area of facility operation in an emergency, unless aisle space is not needed for any of these purposes.</i>

POC: _____ SUPERVISOR/COMMANDER: _____
DATE: _____ INSPECTOR: _____

5. Hazardous Waste Less Than 90-Day Accumulation Sites

Question	YES	NO	NA	Comments	Citation
5r For liquid wastes, is the secondary containment system free of significant cracks, gaps, corrosion, or other deterioration?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADEM Admin Code 335-14-6-.09(6)(a) <i>Container storage areas must have a containment system that is designed and operated in accordance with 335-14-6-.09(6)(b), except as otherwise provided by 335-14-6-.09(6)(c). (b)1. A base must underlie the containers which is free of cracks or gaps and is sufficiently impervious to contain leaks, spills, and accumulated precipitation until the collected material is detected and removed;</i>
5s For liquid wastes, is the secondary containment system large enough to hold 10% of the total volume of all containers or the volume of the largest container?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADEM Admin Code 335-14-6-.09(6)(a) <i>Container storage areas must have a containment system that is designed and operated in accordance with 335-14-6-.09(6)(b), except as otherwise provided by 335-14-6-.09(6)(c). (b)3 The containment system must have sufficient capacity to contain 10% of the volume of containers or the volume of the largest container, whichever is greater. Containers that do not contain free liquids need not be considered in this determination;</i>
5t For wastes with no free liquids, is the storage area designed to remove liquid resulting from precipitation or are the containers elevated or otherwise protected from contact with accumulated liquid?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADEM Admin Code 335-14-6-.09(6)(c) <i>Storage areas that store containers holding only wastes that do not contain free liquids need not have a containment system defined by 335-14-6-.09(6)(b), except as provided by 335-14-6-.09(6)(d) or provided that:</i> 1. <i>The storage area is sloped or is otherwise designed and operated to drain and remove liquid resulting from precipitation, or</i> 2. <i>The containers are elevated or are otherwise protected from contact with accumulated liquid.</i>

POC:
DATE:

SUPERVISOR/COMMANDER:
INSPECTOR:

6. Satellite Accumulation Points

Question	YES	NO	NA	Comments	Citation	
6a	Are SAP areas inspected and documented at a minimum of once a week?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		HWMP Section 5.12. <i>All hazardous waste accumulation areas (sites and points) must be inspected at least weekly.</i>
6b	Does the SAP meet the total accumulation requirements not to exceed 55-gallons of hazardous waste or 1 quart of acutely hazardous waste (of any one waste stream)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(c)(1) <i>A generator may accumulate as much as 55 gallons of hazardous waste or one quart of acutely hazardous waste listed in § 261.33(e) in containers at or near any point of generation where wastes initially accumulate, which is under the control of the operator of the process generating the waste.</i>
6c	Are hazardous waste containers at or near the point of generation and under the control of the operator of the process who generates the HW?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(c)(1) <i>A generator may accumulate as much as 55 gallons of hazardous waste or one quart of acutely hazardous waste listed in § 261.33(e) in containers at or near any point of generation where wastes initially accumulate, which is under the control of the operator of the process generating the waste.</i>
6d	Are the containers used to store the hazardous waste made of or lined with materials which are compatible with the hazardous waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 262.34(c)(1) <i>A generator may accumulate as much as 55 gallons of hazardous waste or one quart of acutely hazardous waste listed in §261.33(e) in containers at or near any point of generation where wastes initially accumulate, which is under the control of the operator of the process generating the waste, without a permit or interim status and without complying with paragraph (a) of this section provided he:</i> <i>(i) Complies with §§265.171, 265.172, and 265.173(a) of this chapter;</i> 40 CFR 265.172. <i>The owner or operator must use a container made of or lined with materials which will not react with, and are otherwise compatible with, the hazardous waste to be stored, so that the ability of the container to contain the waste is not impaired.</i>

POC:
DATE:

SUPERVISOR/COMMANDER:
INSPECTOR:

6. Satellite Accumulation Points

Question	YES	NO	NA	Comments	Citation
6e Are all containers closed except when actively adding or removing waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<p>40 CFR 262.34(c)(1) A generator may accumulate as much as 55 gallons of hazardous waste or one quart of acutely hazardous waste listed in §261.33(e) in containers at or near any point of generation where wastes initially accumulate, which is under the control of the operator of the process generating the waste, without a permit or interim status and without complying with paragraph (a) of this section provided he:</p> <p>(i) Complies with §§265.171, 265.172, and 265.173(a) of this chapter;</p> <p>40 CFR 265.173(a). A container holding hazardous waste must always be closed during storage, except when it is necessary to add or remove waste.</p>
6f Are hazardous waste containers properly labeled?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<p>40 CFR 262.34(c)(1) A generator may accumulate as much as 55 gallons of hazardous waste or one quart of acutely hazardous waste listed in §261.33(e) in containers at or near any point of generation where wastes initially accumulate, which is under the control of the operator of the process generating the waste, without a permit or interim status and without complying with paragraph (a) of this section provided he:</p> <p>(i) Complies with §§265.171, 265.172, and 265.173(a) of this chapter; and</p> <p>(ii) Marks his containers either with the words "Hazardous Waste" or with other words that identify the contents of the containers.</p>

POC:
DATE:

SUPERVISOR/COMMANDER:
INSPECTOR:

6. Satellite Accumulation Points

Question	YES	NO	NA	Comments	Citation
<p>6g</p> <p>Are hazardous waste containers free from leaks, rust, or dents?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<p>40 CFR 262.34(c)(1) <i>A generator may accumulate as much as 55 gallons of hazardous waste or one quart of acutely hazardous waste listed in §261.33(e) in containers at or near any point of generation where wastes initially accumulate, which is under the control of the operator of the process generating the waste, without a permit or interim status and without complying with paragraph (a) of this section provided he:</i> <i>(i) Complies with §§265.171, 265.172, and 265.173(a) of this chapter;</i></p> <p>40 CFR 265.171. <i>If a container holding hazardous waste is not in good condition, or if it begins to leak, the owner or operator must transfer the hazardous waste from this container to a container that is in good condition, or manage the waste in some other way that complies with the requirements of this part.</i></p>
<p>6h</p> <p>Are the hazardous waste containers legibly marked with the date the container was filled, and transferred to a 90-day site within three days of the time the drum was filled?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<p>40 CFR 262.34(c)(2) <i>A generator who accumulates either hazardous waste or acutely hazardous waste listed in § 261.33(e) in excess of the amounts listed in paragraph (c)(1) of this section at or near any point of generation must, with respect to that amount of excess waste, comply within three days with paragraph (a) of this section or other applicable provisions of this chapter. During the three day period the generator must continue to comply with paragraphs (c)(1)(i) through (ii) of this section. The generator must mark the container holding the excess accumulation of hazardous waste with the date the excess amount began accumulating.</i></p>

POC:
DATE

SUPERVISOR/COMMANDER:
INSPECTOR:

7. Universal Waste Accumulation Areas

Question		YES	NO	NA	Comments	Citation
7a	Are universal wastes stored in an appropriate container marked "Universal Waste (with the type of waste)"?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 273.14. A small quantity handler of universal waste must label or mark the universal waste to identify the type of universal waste as specified below.
	Batteries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		(a) Universal waste batteries (i.e., each battery), or a container or tank in which the batteries are contained, must be labeled or marked clearly with any one of the following phrases: "Universal Waste—Battery(ies)," or "Waste Battery(ies)," or "Used Battery(ies);"
	Pesticides	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		(b)(1) The label that was on or accompanied the product as sold or distributed; and (2) The words "Universal Waste—Pesticide(s)" or "Waste—Pesticide(s);"
	Mercury-Containing Equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		(d)(1) Mercury-containing equipment (i.e., each device), or a container in which the equipment is contained, must be labeled or marked clearly with any of the following phrases: "Universal Waste—Mercury Containing Equipment," "Waste Mercury-Containing Equipment," or "Used Mercury-Containing Equipment." (2) A universal waste mercury-containing thermostat or container containing only universal waste mercury containing thermostats may be labeled or marked clearly with any of the following phrases: "Universal Waste—Mercury Thermostat(s)," "Waste Mercury Thermostat(s)," or "Used Mercury Thermostat(s)."
	Fluorescent Lamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		(e) Each lamp or a container or package in which such lamps are contained must be labeled or marked clearly with any one of the following phrases: "Universal Waste—Lamp(s)," or "Waste Lamp(s)," or "Used Lamp(s)".
7b	Is the container dated when the first waste is placed inside the container?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 273.15(c). A small quantity handler of universal waste who accumulates universal waste must be able to demonstrate the length of time that the universal waste has been accumulated from the date it becomes a waste or is received. The handler may make this demonstration by: (1) Placing the universal waste in a container and marking or labeling the container with the earliest date that any universal waste in the container became a waste or was received

POC:
DATE

SUPERVISOR/COMMANDER:
INSPECTOR:

7. Universal Waste Accumulation Areas

Question	YES	NO	NA	Comments	Citation
7c Have batteries been properly packaged to prevent short-circuiting (i.e., in original inner package, taped positive end, in plastic baggies)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Fort Rucker EMS-WI-SW002 Sect 5.3 <i>Users will properly separate Universal Waste Battery types to prevent short-circuiting during storage and transportation by one of the following methods: placing batteries in the original inner package, taping the positive end of the batteries, or by using plastic "baggies" to separate individual batteries. This includes lithium, ni-cad, mercury, nickel metal hydride, and silver-zinc.</i>
7d Are all releases of universal waste and residue immediately contained and cleaned up?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 273.17 (a) <i>A small quantity handler of universal waste must immediately contain all releases of universal wastes and other residues from universal wastes.</i>
7e Is universal waste being accumulated for no more than 6 months from the date received?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		HWMP Section 4.2.7.k. <i>Ensure that universal wastes containers are removed within six months of the accumulation start date.</i>
7f	Are universal waste containers kept closed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	40 CFR 273.13(a)(1), (b)(1), (c)(1), (d)(1).
	Batteries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	40 CFR 273.13(a)(1). <i>The container must be closed, structurally sound, compatible with the contents of the battery, and must lack evidence of leakage, spillage, or damage that could cause leakage under reasonably foreseeable conditions.</i>
	Pesticides	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	40 CFR 273.13(b)(1). <i>A container that remains closed, structurally sound, compatible with the pesticide, and that lacks evidence of leakage, spillage, or damage that could cause leakage under reasonably foreseeable conditions;</i>
	Mercury-Containing Equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	40 CFR 273.13(c)(1). <i>The container must be closed, structurally sound, compatible with the contents of the device, must lack evidence of leakage, spillage, or damage that could cause leakage under reasonably foreseeable conditions, and must be reasonably designed to prevent the escape of mercury into the environment by volatilization or any other means.</i>
	Fluorescent Lamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	40 CFR 273.13(d)(1). <i>A small quantity handler of universal waste must contain any lamp in containers or packages that are structurally sound, adequate to prevent breakage, and compatible with the contents of the lamps. Such containers and packages must remain closed and must lack evidence of leakage, spillage or damage that could cause leakage under reasonably foreseeable conditions.</i>

POC:
DATE

SUPERVISOR/COMMANDER:
INSPECTOR:

7. Universal Waste Accumulation Areas

Question		YES	NO	NA	Comments	Citation
7g	Are universal waste containers compatible with the universal waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 273.13(a)(1), (b)(1), (c)(1), (d)(1).
	Batteries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 273.13(a)(1). <i>The container must be closed, structurally sound, compatible with the contents of the battery, and must lack evidence of leakage, spillage, or damage that could cause leakage under reasonably foreseeable conditions.</i>
	Pesticides	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 273.13(b)(1). <i>A container that remains closed, structurally sound, compatible with the pesticide, and that lacks evidence of leakage, spillage, or damage that could cause leakage under reasonably foreseeable conditions;</i>
	Mercury-Containing Equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 273.13(c)(1). <i>The container must be closed, structurally sound, compatible with the contents of the device, must lack evidence of leakage, spillage, or damage that could cause leakage under reasonably foreseeable conditions, and must be reasonably designed to prevent the escape of mercury into the environment by volatilization or any other means.</i>
	Fluorescent Lamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 273.13(d)(1). <i>A small quantity handler of universal waste must contain any lamp in containers or packages that are structurally sound, adequate to prevent breakage, and compatible with the contents of the lamps. Such containers and packages must remain closed and must lack evidence of leakage, spillage or damage that could cause leakage under reasonably foreseeable conditions.</i>

POC:
DATE:

SUPERVISOR/COMMANDER:
INSPECTOR:

8. Solid Waste Management

	Question	YES	NO	NA	Comments	Citation
8a	Has any spilled, leaked, or scattered solid waste been promptly cleaned up and disposed appropriately?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADPH Admin Code 420-3-5-.02(3) <i>The responsibility for management of solid waste pursuant to these Rules shall remain with the generator until such time as the waste is collected by an approved collector, or deposited at an approved handling or disposal facility. If such waste is spilled, leaked, or scattered by animals, container failure, wind or otherwise, or deposited at an unapproved site, it shall be the responsibility of the generator to promptly retrieve all waste and ensure its disposal, to the satisfaction of the Local Health Officer.</i>
8b	Is the area free from unauthorized dumps?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADPH Admin Code 420-3-5-.09 <i>An unauthorized/open dump, or any activity causing the creation or maintenance of such dumps, shall constitute a nuisance menacing public health and is subject to abatement by the Department pursuant to the Code of Ala. 1975, Section 22-22-5, concerning the abatement of unauthorized/open dumps .</i>
8c	Is solid waste stored in a manner that does not create a nuisance, health hazard, or food/harborage for vermin and vectors?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADPH Admin Code 420-3-5-.10(2) <i>All solid waste shall be stored in a manner that does not constitute a nuisance or health hazard or provide food or harborage for vermin or vectors, and shall be contained or bundled so as not to result in litter or the contamination of ground or surface water.</i>
8d	Is solid waste stored in a manner that will not result in litter or contamination of ground or surface water?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADPH Admin Code 420-3-5-.10(2) <i>All solid waste shall be stored in a manner that does not constitute a nuisance or health hazard or provide food or harborage for vermin or vectors, and shall be contained or bundled so as not to result in litter or the contamination of ground or surface water.</i>
8e	Are an adequate number of containers available for collecting solid waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADPH Admin Code 420-3-5-.10(3) <i>Storage systems for solid waste shall include containers of adequate size and strength, and in sufficient numbers, to contain all solid waste that each person generates in the period of time between collections or disposal.</i>

POC:
DATE:

SUPERVISOR/COMMANDER:
INSPECTOR:

8. Solid Waste Management

Question	YES	NO	NA	Comments	Citation
8f Is solid waste containing putrescible materials (i.e., food waste) collected at least once per week?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADPH Admin Code 420-3-5-.10(4) <i>Solid waste containing putrescible materials shall be collected and transported to a handling or disposal facility at a frequency adequate to prevent propagation and attraction of vermin or vectors and the creation of a public health nuisance, but in no case shall any of such waste be stored for more than one week prior to being collected for transportation to a handling or disposal facility.</i>
8g Are solid waste collection containers rust resistant, washable, nonabsorbent, watertight, vermin-proof, and fitted with close fitting lids/covers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADPH Admin Code 420-3-5-.10(5) <i>Garbage or rubbish containing garbage shall be stored in: (a) Rigid containers that are of a size to accommodate the waste generated and that are durable, rust resistant, washable, nonabsorbent, watertight, and vermin proof. The container shall be easy to clean and fixed with close fitting fly-tight lids or covers. The containers shall be constructed in a manner to facilitate handling.</i>
8h Is rubbish that is too large to fit in provided containers stored in a manner that does not create a nuisance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADPH Admin Code 420-3-5-.10(6) <i>Rubbish shall be stored in durable containers. Rubbish too large or otherwise not suitable for storage in containers shall be stored in a nuisance-free manner consistent with requirements of these Rules.</i>
8i Is the area around the solid waste collection containers maintained in a sanitary manner?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADPH Admin Code 420-3-5-.10(8) <i>The site where solid waste storage containers are located shall be adequately maintained in a sanitary manner which shall include, but not be limited to, the following: (a) Regular cleaning of the site and containers. (b) The prompt remediation of spillage or leakages of solid, semi-solid, or liquid waste. (c) The control of vegetation on and around the site. (d) Vermin and vector control on the site and in the containers.</i>
8j If scrap tires are accumulated, are less than 100 tires present at the site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADEM Admin Code 335-4-4-.01 (1) <i>No person may accumulate more than 100 scrap tires, except a permitted processor, a person who registers as required in 335-4-3-.01(2), or a permitted SWDF. No person may expose accumulated scrap tires to the elements for more than thirty (30) days.</i>

POC: _____ SUPERVISOR/COMMANDER: _____
DATE: _____ INSPECTOR: _____

8. Solid Waste Management

Question	YES	NO	NA	Comments	Citation
8k If scrap tires are accumulated, have tires exposed to the elements for less than 30 days?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADEM Admin Code 335-4-4-.01 (1) <i>No person may accumulate more than 100 scrap tires, except a permitted processor, a person who registers as required in 335-4-3-.01(2), or a permitted SWDF. No person may expose accumulated scrap tires to the elements for more than thirty (30) days.</i>
8l Is the organization participating in the installation recycling program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		AR 200-1, Sect 10-2.a.(3) <i>Minimize solid waste generation and disposal, and maximize recovery, recycling, and reuse through pollution prevention actions.</i>
8m Are collection bins for recyclable materials provided in the organizational area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<p>40 CFR 246.100 (b) <i>The "Requirement" sections contained herein delineate minimum actions for Federal agencies for the recovery of resources from solid waste through source separation. Pursuant to section 211 of the Solid Waste Disposal Act, as amended, and Executive Order 11752 section 4(a), the "Requirement" sections of these guidelines are mandatory for all Federal agencies that generate solid waste.</i></p> <p>40 CFR 246.200-1. <i>High-grade paper generated by office facilities of over 100 office workers shall be separated at the source of generation, separately collected, and sold for the purpose of recycling.</i></p> <p>40 CFR 246.202-1, <i>Any commercial establishment generating 10 or more tons of waste corrugated containers per month shall separately collect and sell this material for the purpose of recycling.</i></p>
8n Is high-grade office paper present in the facility dumpsters?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 246.200-1. <i>High-grade paper generated by office facilities of over 100 office workers shall be separated at the source of generation, separately collected, and sold for the purpose of recycling.</i>
8o Are corrugated containers present in the facility dumpsters?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40 CFR 246.202-1, <i>Any commercial establishment generating 10 or more tons of waste corrugated containers per month shall separately collect and sell this material for the purpose of recycling.</i>

POC:
DATE:

SUPERVISOR/COMMANDER:
INSPECTOR:

9. Stormwater - Construction Sites

Question	YES	NO	NA	Comments	Citation
9a Do construction projects at this location disturbing 1 acre or more of land have a NPDES Permit Notice of Registration (NOR) from ADEM?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADEM Admin Code 335-6-12.0(3) <i>Unless specifically required by this chapter or required in writing by the Director, construction sites and associated areas that are less than one (1) acre in size that are not otherwise considered a defined or designated NPDES construction site, are not required to register under this chapter.</i>
9b Do permitted activities have a Construction Best Management Practice Plan (CBMPP)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADEM Admin Code 335-6-12.21(2)(a) <i>The operator of an NPDES construction site shall implement a comprehensive CBMPP appropriate for site specific conditions that has been prepared and certified by a QCP.</i>
9c Are BMPs functioning properly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADEM Admin Code 335-6-12.26(2) <i>It remains the responsibility of the operator to document and ensure that effective BMPs are properly designed, implemented, and consistently maintained utilizing recognized effective industry standard practices to prevent/minimize to the maximum extent practicable discharges of pollutants in stormwater runoff.</i>
9d Are the stormwater outfalls at this location discharging silt?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADEM Admin Code 335-6-12.26(2) <i>It remains the responsibility of the operator to document and ensure that effective BMPs are properly designed, implemented, and consistently maintained utilizing recognized effective industry standard practices to prevent/minimize to the maximum extent practicable discharges of pollutants in stormwater runoff.</i>
9e Are inspections of the site being performed and documented on a regular basis?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADEM Admin Code 335-6-12.28(1) <i>The operator shall ensure that regular, comprehensive site and receiving water(s) inspections are conducted to ensure that effective BMPs are properly designed, implemented, and consistently maintained in accordance with the requirements of this chapter.</i>

POC:
DATE:

SUPERVISOR/COMMANDER:
INSPECTOR:

9. Stormwater - Construction Sites

	Question	YES	NO	NA	Comments	Citation
9f	If the construction project requiring an NOR is complete, has a Termination of Registration (TOR) been submitted to ADEM?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		ADEM Admin Code 335-6-12-.25(1) <i>Upon completion of construction, and reclamation or effective stormwater quality remediation at an NPDES construction site or noncoal mining site registered, or required to be registered, under this chapter, the operator shall submit to the Department a complete and correct request for registration termination, including applicable QCP certifications and if required by the Department, photographs and monitoring data for the site. A request shall be prepared and certified by a QCP consistent with the requirements of this chapter, the requirements of the regulations promulgated pursuant to the AWPCA, and any additional conditions required by the Department to ensure to the maximum extent practicable the continued protection of water quality. The request shall be submitted in a format acceptable to the Department.</i>
9g	Are stormwater outfalls and discharges free from evidence of discharge or oils or other regulated materials/wastes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		US TEAM Guide Question WA.10.4.US. <i>Even where not covered by NPDES permits, stormwater discharges should be uncontaminated and periodic surveillance of these discharges should be completed (MP)</i>

POC:
DATE:

SUPERVISOR/COMMANDER:
INSPECTOR:

10. Stormwater - Industrial Sites					
Question	YES	NO	NA	Comments	Citation
10a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		SWPPP and BMP Plan, Section 6.1. <i>The good housekeeping BMPs listed below include practices that should be applied during all operations and maintenance activities, loading and unloading operations, and in material storage and handling areas.</i>
10b	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		US TEAM Guide Question WA.10.4.US. <i>Even where not covered by NPDES permits, stormwater discharges should be uncontaminated and periodic surveillance of these discharges should be completed (MP)</i>
10c	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		SWPPP and BMP Plan, Section 6.2. <i>Preventive maintenance BMPs include the following activities:</i> <ul style="list-style-type: none"> • <i>Examine equipment, operational systems and stormwater control devices for leaks, corrosion, support or foundation failure, or other forms of deterioration or leaks.</i> • <i>Inspect oil/water separators for build-up of oils, fuels, and sediments. If separators must be cleaned, take the appropriate steps to schedule cleaning.</i> • <i>Look for spots or puddles of oil/chemicals and document any detection of smoke, fumes, or other signs of leaks.</i> • <i>Identify equipment and systems which have the potential to malfunction and cause spills or leaks.</i> • <i>Schedule periodic tests of pumps and piping at bulk fuel storage areas and engine test stands, equipment and systems.</i> • <i>Repair or replace damaged, broken, defective, or outdated equipment and systems.</i> • <i>Maintain records on inspections and testing of equipment and systems.</i>
10d	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		SWPPP and BMP Plan, Section 6.3. <i>After each significant rain event, operators inspect secondary containment areas to ensure that no POL or other hazardous materials are released to the environment with the collected stormwater.</i>
10e	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		SWPPP and BMP Plan, Section 6.5. <i>Environmental Officers and EPOCs are responsible for ensuring that personnel within their organizations whose job duties may affect stormwater or potential discharges are appropriately trained.</i>

POC: _____ SUPERVISOR/COMMANDER: _____
DATE: _____ INSPECTOR: _____

10. Stormwater - Industrial Sites					
Question	YES	NO	NA	Comments	Citation
10f Are spill prevention and response BMPs implemented in a manner to be protective of stormwater?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<p>SWPPP and BMP Plan, Section 6.4. <i>The following spill prevention and response BMPs are recommended to identify, reduce, and eliminate spills.</i></p> <ul style="list-style-type: none"> • <i>Adopt effective housekeeping practices;</i> • <i>Perform regular visual inspections at maintenance, washing, fueling, and storage areas to identify signs of wear and tear, sloppy housekeeping, or other clues that could lead to potential spills;</i> • <i>Develop ways to recycle, reclaim and/or reuse materials to reduce the volume brought into the facility;</i> • <i>Substitute less or non-toxic materials for toxic materials;</i> • <i>Install leak detection devices, overflow controls, and diversion berms;</i> • <i>Disconnect drains from areas that lead to the storm sewer;</i> • <i>Perform preventive maintenance on storage containers, valves, pumps, pipes, and other equipment;</i> • <i>Use filling procedures for containers and other equipment that minimize spills;</i> • <i>Use material transfer procedures that reduce the chance of leaks or spills;</i> • <i>Post reminders of basic spill response procedures;</i> • <i>Ensure spill response equipment is easily accessible and all personnel are familiar with its location; and</i> • <i>Ensure appropriate security.</i>
10g Have activity-specific BMPs specified in the SWPPP and BMP Plan been implemented so that no evidence of stormwater pollution is present?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<p>SWPPP and BMP Plan, Section 6.9. <i>BMPs specific to each activity are included in this table. The following activities are identified in the table and have corresponding BMPs:</i></p> <ul style="list-style-type: none"> • <i>Aircraft Fueling</i> • <i>Ground Vehicle Fueling</i> • <i>Aircraft and Vehicle Maintenance</i> • <i>Aircraft and Vehicle Washing</i> • <i>Aircraft and Vehicles Painting and Surface Preparation Operations</i> • <i>Aircraft Operations</i> • <i>Facilities Maintenance and Operations</i>